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Policy sector role descriptions

Executive and non-executive policy role descriptions.

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Executive roles

Grade roles

The policy sector role descriptions below were developed in consultation with the sector and reviewed by independent role design and evaluation experts.

They can be used across a range of workforce management activities, including recruitment, performance management, learning and development and career planning.

Each role description is in line with the **Role Description Development Guide** and identifies the capability levels required for the role from the **NSW Public Sector Capability Framework** Version 2:2020.

Please refer to the **Sector Role Description Guide (PDF 47kb)** and the **sector role descriptions frequently asked questions** for information on how to use and adapt them to meet agency needs.

Executive roles

PSSE Band 3 - Deputy Secretary Policy →

Grade roles

Grade 11/12 Principal Policy Officer (DOCX 76.6KB) →

Grade 9/10 Senior Policy Officer (DOCX 76.3KB) →

Grade 7/8 Policy Officer (DOCX 71.8KB) →

Grade 5/6 Assistant Policy Officer (DOCX 71.7KB) →