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# **Our policy documents**

PSC internal policy documents.

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We have made a range of our internal PSC policies available on this webpage as open access information in compliance with the **Government Information (Public Access) Act 2009**.

# **General policies**

#### **Conflict of Interest Policy**

The Conflict of Interest Policy sets standards and provides guidance for our staff on how to declare and manage conflicts of interest in an ethical manner.

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#### Fraud and Corruption Control Policy

The Fraud and Corruption Control Policy provides guidance for our staff on how the PSC prevents and controls fraud and control within our agency, allocates responsibilities for fraud and corruption control and provides guidance in relation to reporting suspected fraud and corruption.



#### Gifts, Benefits and Hospitality Policy

The Gifts, Benefits and Hospitality Policy provides guidance to PSC employees on how to deal with gifts and benefits (including hospitality) in the event they are offered or received in connection with or in the course of their work at the PSC. The Policy also provides guidance to PSC employees on applicable requirements where the PSC wishes to provide gifts or hospitality to others.



# <u>Guideline: Inquiries into the Administration and Management of Government Sector Agencies</u>

The Guideline sets out an approach to guide the Public Service Commissioner in considering whether to exercise the power of inquiry into the administration and management of public sector agencies under section 83 of the Government Sector Employment Act 2013 (NSW), as well as guidance on the exercise of this power.



### **Intellectual Property Policy**

The Intellectual Property Policy sets out the PSC's approach to managing, using and protecting intellectual property, whether created or owned by the PSC, prepared by PSC employees during their employment at the PSC, or prepared for the PSC by external contractors.

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## **Public Interest Disclosure Policy**

The PSC's Public Interest Disclosure Policy sets out the process and guidance for PSC employees and other public officials who report wrongdoing under the Public Interest Disclosure Act 2022 (NSW) (PID Act). The Policy details who in the PSC can receive reports of serious wrongdoing, how the PSC will deal with those reports, and the protections offered to reporters and people who are the subject of reports.



# **Privacy policies**

# **Data Breach Policy**

The Data Breach Policy has been developed in accordance with the Privacy and Personal Information Protection Act 1988 (NSW) (PPIP Act). It informs the PSC's stakeholders, staff, and the general public on how the PSC manages a data breach and its responsibilities in relation to an Eligible Data Breach under the Mandatory Notification of Data Breach Scheme under the PPIP Act



# **Health Privacy Code of Practice for the PSC**

The Health Privacy Code of Practice is made under the Health Records and Information Privacy Act 2002 (NSW). It modifies the application to the PSC of certain health privacy principles in relation to health information and data collected and analysed by the PSC in performing its functions under the Government Sector Employment Act 2013.



## **Privacy Code of Practice for the PSC**

The Privacy Code of Practice is made under the Privacy and Personal Information Protection Act 1998 (NSW). It modifies the application to the PSC of certain Information Protection Principles under the PPIP Act in relation to personal information and data collected and analysed by the PSC in performing its functions under the Government Sector Employment Act 2013.



## **Privacy Management Plan**

The Privacy Management Plan has been developed in accordance with the Privacy and Personal Information Protection Act 1998 (NSW) (PPIP Act). It informs the PSC's stakeholders, staff, and the general public on how the PSC manages personal information in compliance with the PPIP Act and health information in compliance with the Health Records and Information Privacy Act 2002 (NSW).

